



## APPLICATION FOR EMPLOYMENT

*Red Dog Cafe, Inc. is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, sexual orientation, or any other basis prohibited by federal, or state law.*

**Please complete entire application to ensure processing.**

<b>PERSONAL INFORMATION</b> (Please Print)					
Name:	Last	First	Middle	Social Security/Social Insurance Number	Date (M/D/Y)
Other names you are known by _____ Are you less than 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Are you legally eligible for employment in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Proof of U.S. citizenship or immigration status will be required if hired)</small>					
Have you been convicted of a felony in the last seven (7) years? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If Yes, list convictions that are a matter of public record (arrests are not convictions). A conviction will not necessarily disqualify you for employment.					
Present Address:		Street	City	State	Zip Code
Permanent Address:		Street	City	State	Zip Code
Phone Number:	Daytime	Evening	Referred By:		
	( )	( )			

<b>EMPLOYMENT DESIRED</b> (If you are applying for a retail hourly position, please keep in mind that the availability of hours may vary.)							
Position	Department	Salary Desired	Date You Can Start				
Specify hours available for each day of the week:	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Are you able to work overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No							

<b>EDUCATION</b>				
	Name and Address of School	Circle Last Years Completed	Did You Graduate?	Subjects Studied and Degrees Received
High School		1 2 3 4	Y N	
College		1 2 3 4	Y N	
Post College		1 2 3 4	Y N	
Trade, Business, or Correspondence School		1 2 3 4	Y N	
List skills relevant to the position applied for _____				
<b>SKILLS</b> For Office/Administrative positions only				
Computer Proficiency: <input type="checkbox"/> Word for Windows <input type="checkbox"/> Excel <input type="checkbox"/> Others: _____		Typing WPM: _____ 10-Key: <input type="checkbox"/> Yes <input type="checkbox"/> No		

What do you like about the restaurant/coffee business? _____ _____
Why would you like to work for Red Dog Cafe, Inc.? _____ _____
Describe a specific situation where you have provided excellent customer service in your most recent position. Why was this effective? _____ _____

**FORMER EMPLOYERS**

List below current and last three employers, starting with most recent one first. Please include any non-paid/volunteer experience with in related to the job for which you are applying. Please complete even if you attach a resume.

Date (M/D/Y)

From	Current Employer (Name & Address of Employer – Type of Business)	Salary or Hourly	Position	Reason For Leaving
To		Starting _____ Ending _____ If hourly, average # of hours per week		
Duties Performed				
Supervisor's Name		Phone Number	May We Contact?	
From	Previous Employer (Name & Address of Employer – Type of Business)	Salary or Hourly	Position	Reason For Leaving
To		Starting _____ Ending _____ If hourly, average # of hours per week		
Duties Performed				
Supervisor's Name		Phone Number	May We Contact?	
From	Previous Employer (Name & Address of Employer – Type of Business)	Salary or Hourly	Position	Reason For Leaving
To		Starting _____ Ending _____ If hourly, average # of hours per week		
Duties Performed				
Supervisor's Name		Phone Number	May We Contact?	
From	Previous Employer (Name & Address of Employer – Type of Business)	Salary or Hourly	Position	Reason For Leaving
To		Starting _____ Ending _____ If hourly, average # of hours per week		
Duties Performed				
Supervisor's Name		Phone Number	May We Contact?	

**REFERENCES** Give below the names of three professional references, whom you have know for at least one year.

Name	Address & Phone Number	Business	Years Acquainted How Do You Know This Person?
1			
2			
3			

I hereby authorize Red Dog Cafe to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Red Dog Cafe to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Red Dog Cafe. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Red Dog Cafe to hire me. (U.S. APPLICATANTS ONLY: I understand and agree that my employment is at will, which means that it is for no specified period and may be terminated by me or Red Dog Cafe at any time without prior notice for any reason. MARYLAND APPLICANTS ONLY: Under Maryland law, an employer may not require or demand, as a condition of employment, prospective employment, or continued employment, that an individual submit to or take, a lie detector or similar test. An employer who violates this law is guilty of misdemeanor and subject to a fine not exceeding \$100.)

Date \_\_\_\_\_ Signature \_\_\_\_\_

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO HIRING A DIVERSE WORKFORCE.**

Please submit this application to:  
**Red Dog Cafe, Inc.**  
**8301-A Grubb Road**  
**Silver Spring, MD 20910**